1 – PROCEDURE OF REGISTRATION:

If you don't have an Italian Fiscal Code you must leave the field blank.
Registration: Personal Identification document

Insert the issue and expiry dates of a valid identity document which complies with current Italian Law.

WARNING: In the event of participation in an admission test, you will be asked to show this document on the day of the exam.

Personal Identification document

- Document type*
- Number*
- Issued by*
- Issue date* (dd/mm/yyyy)
- Expiry date* (dd/mm/yyyy)

Registration: Permanent address

Enter or modify your permanent address.

- If your permanent address has changed during the current year, enter the moving date in the "Permanent address valid from" field. Otherwise, do not fill that field; the system will fill it automatically.

Permanent address

- Nation*
  - Italy
- Province*
  - Select a Province
- City: Select City

Registration: Contact information

Enter or modify your contact information.

Addresses

- Forward documents to:*
  - Permanent address
  - Current address
- E-mail*
- International dialling code
- International dialling code* (only fill this field if the code is not present in the drop-down menu)
- Mobile phone n.*
  - (e.g. 3486767676)

I have read the information regarding the handling of my personal data and agree to its processing.

- [ ] Yes
- [ ] No

Registration: Registration summary

The information entered in the previous sections can be reviewed on this page.

Review the information that you have entered, paying particular attention to the e-mail address and the mobile telephone number.

Any incorrect information can be modified by selecting the "Amend..." option at the end of each section.

Personal data

<table>
<thead>
<tr>
<th>Name</th>
<th>Surname</th>
<th>Sex</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
BY hitting the PRINT MEMO button you’ll get your credentials to LOG IN the Reserved Area.

2 -PROCEDURE OF ADMISSION:
Login into the Reserved Area and Select ‘Admissions’ from the top right menu.

Admission Test
The following page you will be able to register for an admission test.
The table below lists the information you will be asked to provide in the following pages.
A link will appear next to each heading when the relevant information has been inserted that will allow you to resume completion of the form easily in case you are also resided from the system.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>A - Test selection</td>
<td>Course selection</td>
</tr>
<tr>
<td></td>
<td>Test design</td>
</tr>
<tr>
<td>B - Insertion/Validation of identity document</td>
<td>Validate identity document inserted</td>
</tr>
<tr>
<td></td>
<td>Preferences</td>
</tr>
<tr>
<td>C - Confirm legal requirements</td>
<td>Preferences</td>
</tr>
<tr>
<td></td>
<td>Your preferences</td>
</tr>
<tr>
<td>D - Questionnaires required before the admission confirmation</td>
<td>Questionnaire selection</td>
</tr>
<tr>
<td></td>
<td>Confirmation</td>
</tr>
<tr>
<td>E - Close process</td>
<td>Final confirmation</td>
</tr>
</tbody>
</table>
- Flag Special Master's course:

Select eXplainable Artificial Intelligence in healthcare Management (xAIM)
• Click on ‘Insert’ in the option ‘Foreign academic degree’ and fill in the fields as appropriate: you’ll get the following summary mask:

• The upload of your qualification documents (as listed in the attachment of the call for admission) is now possible by flagging ‘yes’ and ‘forward’ (bottom of ‘Qualifications’ mask):

You have to insert your Italian High School Diploma equivalent title
You can go on to upload documents until the admission deadline by logging into the Reserved Area and going on with the ‘Pending process’

...until the upload of the mandatory docs is complete and you’ll get to the ‘Exam registration summary’ mask:
- Click on ‘Payments’

- Selecting the Invoice red digits one can enable the PagoPA payment (a credit card is necessary to do the payment)
REMINDER ➔ BY THE ON-LINE APPLICATIONS SUBMISSION DEADLINE:

1. PAYMENT OF THE SUBMISSION OF APPLICATION FEE (€ 35.00)
2. FOREIGN ACADEMIC QUALIFICATION
   - Upload at least the Degree diploma (the Declaration of value only if already available)

For information about PagoPA payments please read the tutorial.