



UNIVERSITÀ DI PAVIA

Call for applicants for the first year of the second-cycle, inter-university degree course (*Laurea Magistrale*) taught in English in:

Psychology, Neuroscience and Human Sciences

Academic Year 2022-2023

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IMPORTANT INFORMATION

Webpage dedicated to the call for applicants:	https://web.unipv.it/formazione/isciversi-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/con-esaurimento-posti-o-con-neri-chiusi-plus/concorso-area-psicologia-eng/
Call for application	from February 21 until April 14, 2022
Rankings available from	29 April, 2022 (in the dedicated webpage)
Enrollments deadline	within 20 May, 2022
Reassignment requests and reassignments	from April 29 until May 13, 2022
Publication of possibly available places	24 May, 2022
Deadline for replacements	from May 25 until 31 October, 2022
Deadline to obtain the bachelor degree in order to complete the enrollment	31 October, 2022

1. EDUCATIONAL OFFER

For the academic year 2022-2023 the University of Pavia sets up the second-cycle degree course taught in English in **Psychology, Neuroscience and Human Sciences (LM-51)**, organized in two academic curricula.

This degree course is locally programmed, and in the table below are reported the numbers of places available for each curriculum:

Name of the degree course	Places for EU and extra-EU students legally residing in Italy- as set by Law 189/2002, art.26	Places for non-EU students normally residing abroad – as set by DPR n. 394/1999 and successive amendments
Psychology, Neuroscience and Human Sciences (LM-51)	Total 50	Total 90
Curriculum in COGNITIVE PSYCHOLOGY AND NEUROSCIENCE	25	45
Curriculum in CLINICAL PSYCHOLOGY AND NEUROSCIENCE	25	45

Citizens of Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino are considered equivaled to EU citizens.

2. ADMISSION REQUIREMENTS

In order to be admitted to the second-cycle degree course in Psychology, Neuroscience and Human Sciences a candidate needs:

- a) A Bachelor degree (in compliance with the educational system set out in Ministerial Decree 509/99 or prior, or Ministerial Decree 270/04) or another title obtained abroad and deemed acceptable. The candidate must also have the curricular requirements reported in the section CURRICULAR REQUIREMENTS.

ADMISSION FOR CANDIDATES ABOUT TO GRADUATE: ACCESS TO THIS PROGRAMME IS ALLOWED TO APPLICANTS ABOUT TO GRADUATE WITHIN 31 October, 2022, obtaining a suitable academic title and having registered in their academic career at least 120 CFU/ECTS including the minimum curricular requirement credits at the time of the pre-evaluation deadline (please see the dates and deadlines reported in the first table);

- b) an adequate personal academic preparation, as verified by the Commission via the analysis of the academic curriculum and other useful titles and/or interview, for which candidates will be contacted by email used during the registration for the call. The possible interview may take place online, as set up by the evaluating Commission.

The minimum curricular requirements necessary to enroll are the following:

- **88 CFU/ECTS** in at least 7 scientific sectors (Italian "SSD") concerning Psychology from M-PSI/01 to M-PSI/08. In case of candidates with a foreign title, instead of the 88 CFU/ECTS their bachelor degree will be evaluated, comparing it to the Italian bachelor degree course in Psychological Sciences and Techniques (*Scienze e tecniche psicologiche L-24*) and/or the Europsy certificate.
- An English language knowledge comparable to B2 level (in oral and written forms) according to the Common European Framework of Reference for Languages - *CEFR*. Candidates may have a suitable linguistic certificate (see Attachment A for more details) to be submitted preferably during the selection process. The English language knowledge certificate is not mandatory, but recommended to apply for this course.

Different certificates not included in attachment A - are evaluated case by case by the Admission Commission. For those applicants who have not obtained or submitted any certificates, the linguistic competence may be verified by the Commission.

3. EVALUATION REQUEST

The evaluation request must be submitted online **within April 14, 2022** at the following link <https://apply.unipv.eu> by registering into the platform, filling out the mandatory fields and attaching the following documents:

candidates graduating or enrolled in Italian universities

- Self-certificate of their exams with date, SSD, number of CFUs, mark, possible graduation mark and certificate stating the enrollment years;
- Possible self-declaration showing the access requirements for admission *if obtained in another study path*;

candidates graduating or enrolled in universities abroad

- Certificate (transcript of records) issued by their home University reporting all exams taken, dates of exams, number of credits, marks, possible graduation mark and certificate reporting the enrollment years or any other element useful to the Commission for the evaluation of the academic curriculum;
- Other suitable titles deemed useful for the curriculum evaluation;

for both categories of students

- English language certificate internationally recognized (please peruse the Attachment A for the valid certificates) proving a B2 level knowledge (not mandatory but recommended);
- Valid ID/Passport
- Preference of the selected curriculum – the candidate, during the evaluation request, has to indicate the chosen curriculum and can select up to two choices on the proposed curricula, reporting the priority preference. Candidates only compete for the choices indicated.

3.1. CALCULATION OF THE SCORE RELATED TO THE ACADEMIC RECORD

To be eligible to enroll, the Commission will assign a maximum of 100 points according to the following criteria:

- **For the past academic curriculum, a maximum of 50 points** for a suitable degree, evaluation of single exams, evaluation of the marks average, having the 88 CFU for students enrolled in Italian universities;
- **For other titles a maximum of 50 points**, including: CV, possible interview, reference letters, motivation letters etc.

The eligibility to enroll will be achieved by obtaining at least 50 points in total.

All evaluation requests eligible to enroll will be ranked in the final ranking lists according to the overall score obtained by each applicant. In case of equal score, priority will be given to the youngest candidate.

3.2. OUTCOME OF THE EVALUATION: RANKINGS

Results of the evaluation process will be available online at the following webpage <https://web.unipv.it/formazione/iscriverti-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/con-esaurimento-posti-o-con-numeri-chiusi-plus/concorso-area-psicologia-eng/> on **April 29, 2022**. Candidates will be listed under their ID number assigned from the apply.unipv.it portal during the application process, and the ID will be always available from the platform. The ranking will also be published in the official University's noticeboard (*Albo di Ateneo*).

The publication of the rankings stands for communication of the result to candidates.

It is the duty of each candidate to verify the achieved result in the dedicated webpage. Applicants can notify the admission office at admission@unipv.it in case of omissions within 24 hours from the publication of the rankings.

At the same time of the rankings publication, the assignment of the chosen curricula will be available to peruse in the same webpage; for each successful applicant, there will be the indication of the assigned curriculum into which they can enroll, with respect to their position in the merit ranking and according

to the availability of places, in the selected curricula according to the priority order expressed during the application phase.

In case none of the chosen curricula options have available places, the candidate will be labeled as "under condition" (*con riserva*).

Candidates not assigned to their first-choice curriculum or in the "under condition" position can submit a **reassignment request** for a better choice with respect to the one obtained keeping the priority order reported in the application phase according to the procedure reported in paragraph 5. REASSIGNMENT REQUESTS AND REASSIGNMENTS.

4. HOW TO ENROLL AND DEADLINES

Within May 20, 2022 eligible candidates can proceed to enroll online following the instructions at the dedicated webpage: <https://web.unipv.it/formazione/iscriversi-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/con-esaurimento-posti-o-con-numeri-chiusi-plus/concorso-area-psicologia-eng/>.

Applicants not enrolling within the set deadline will not be considered.

Students having a degree obtained abroad will have to enroll online as well as submit in original copies or scan the following documents in order to finalize their enrollment:

1. Degree title (or certified copy or replacement copy) translated into Italian by a sworn translator or by the Embassy, legalized by the Italian diplomatic authorities in the home country where the title was obtained or apostilled. In case the degree title is in English, no translation is required.
2. Declaration of Value or Diploma Supplement or Comparability certificate issued by the Italian Centre ENIC NARIC (Cimea);
3. Copy of the permit/stay card/study visa.

In case of delays in issuing such documents from the Italian authorities, the student has to finalise their enrollment within **30 September 2023**, deadline to enroll into second year. If within that deadline the student does not have finalized their position yet, the students will be enrolled again in the first year.

The students' secretary offices will then enroll students having submitted the above-mentioned documents after checking the payment of the first university fee within the set deadlines, and in case of students having a degree obtained abroad, after the submission of the required documents.

4.1 CONDITIONED ENROLLMENT FOR NOT YET GRADUATED CANDIDATES

Eligible candidates in the rankings not yet graduated at the time of the enrollment deadline will be enrolled under condition. Enrollment will be effective if they graduate within 31 October 2022. Otherwise, the student will have no right to enroll, and the tuition fee will be automatically refunded (to the net value of the revenue stamp).

5. REASSIGNMENT REQUEST AND REASSIGNMENTS

Eligible candidates not assigned to their first-choice curriculum and candidates without assignment of a curriculum in the "under condition" position can submit a reassignment request **from April 29 until May 13, 2022**. In case of reassignment to the second-choice curriculum, it is possible to enroll and at the same time submit the reassignment request for the first-choice curriculum.

Candidates wishing to submit the reassignment request have to:

- ✓ connect to <https://studentionline.unipv.it/Home.do> and LOG IN to access the student portal using the username and password sent to their email address;
- ✓ from the menu, select ADMISSIONS > Admission test > *Concorso di Ammissione alla LM in Psychology, Neuroscience and Human Science*,

- ✓ click on *Presenta Domanda* for the curricula they wish to select, making the choice at the end of the webpage.

The submitted reassignment requests will be published **on May 18** after 12 pm on the dedicated webpage.

In case the applicant does not proceed to submit the reassignment request, they will not be able to compete for the possible free places in the curriculum reassignment within 20 May 2022.

Places available at the end of the enrollment period will be reassigned to candidates who submitted their reassignment request within the set deadline, according to the merit order of the ranking and the priority order of the preferences.

Candidates already enrolled in a second-choice curriculum who submitted the reassignment request and have been reassigned to the first-choice curriculum have to send an email to admission@unipv.it showing their desire to accept the best choice. The offices will edit the curriculum without any additional duties for the candidate. Otherwise, the candidate will not be considered for their first-choice curriculum and will continue to be enrolled in their second-choice curriculum.

On May 23, 2022 on the dedicated webpage of the call, the list of reassigned applicants will be published. **The publication at the linked webpage stands for communication to every single applicant. No personal communication will be sent.**

Reassigned applicants at this stage can proceed to enroll according to the procedures reported in paragraph 4. HOW TO ENROLL AND DEADLINES, respecting the set deadlines as communicated.

All updates concerning the rankings and the dates for the following reassignments will be made available on the call dedicated webpage, following the above-mentioned modalities. The publication of such data on the dedicated webpage stands for communication to the candidates. No personal communications will be sent.

Reassignments will continue until the end of available places within October 31, 2022 following renouncements, passages, or admissions into post-first year courses. Available places will be reassigned following the merit rankings order to candidates who submitted the reassignment request respecting the procedure mentioned above.

ATTENTION: candidates in a suitable position in the ranking will not be considered if they do not respect the set deadlines to enroll. Possible free places in the reassignment pool or made available within the deadline of **31 October 2022** following renouncements or transfers can be assigned. Possible communications concerning assignment of available places and modalities to enroll will be sent to the email address that the candidate indicated during the application process; it is thus crucial to check constantly your inbox.

Reassignment procedures will end on November 15, 2022.

6. REQUIREMENTS AND PROCEDURES TO ENROLL FOLLOWING A COURSE PASSAGE, TRANSFER, SECOND DEGREES (only possible from an equivalent MSc course)

Students asking for a transfer from other Universities, enrollment to second degrees, passage from other courses at MD levels will have to anyway submit the online application for an evaluation and pass with a positive mark the selection phase according to the rules reported in section 3.

REGULATORY REFERENCES

- **Ministerial Decree October 22, 2004, n. 270** "Changes to the regulation concerning the teaching autonomy of Italian universities", approved by Ministry of University and Scientific & Technological Research's decree of November 3, 1999 n. 509;
- **MINISTERIAL DECREES MARCH 16, 2007** redefining the classes of degree courses of first and second cycles, as set by Ministerial Decree 2004, n. 270;

- **Law August 2, 1999 n. 264** (provisions concerning university access) art. 2 comma 1, letter a) ;
- **Resolutions of the Academic Senate, 15 November, 2021 and Administration Council of November 30, 2021** (locally programmed admission for the academic year 2022-2023 as set by art.2 comma 1, letter a) and b) of law August 2, 1999 n. 264;
- **Ministry procedures** for the “entry, residency and enrollment of international students and the respective recognition of qualifications, for higher education courses in Italy”.

Information pursuant to art. 13 of the EU Regulation 2016/679 2003 (“Code regarding the protection of personal data”)

The information provided by candidates will be processed by the University of Pavia in the interests of the institutional purposes of the University, for the provision of specific services requested by users, as well as for the fulfillment of the requirements of the law. Processing is normally performed by means of IT and informatic tools with the aim of storing and managing the data; in some phases this can be done on paper and, in any case, in such a way as to guarantee security and protect the confidentiality of the party concerned. The provision of personal details is therefore mandatory; the penalty for not providing them is exclusion from selection on the basis of qualifications. In compliance with current legislation, the personal details of users may become known to, and processed by personnel who are specifically in charge of processing. Candidates enjoy the rights provided for by art. 7 of the aforementioned Code, which include access to their personal details, and the rectification, updating, integration and cancellation, etc of them, as well the opposing of the use of data other than the aforementioned institutional data. These rights may be claimed against the Chancellor of the University of Pavia, the person responsible for the treatment of personal data. For any information not specifically provided in the present document, readers are referred to current legislation. The person responsible for the administrative procedures, pursuant to art. 4 of Law n. 241, 7 August 1990, as amended by Law 15/2005, is Dr. Matteo Bonabello.

The candidate is responsible of perusing and reading the present Call and to respect the dispositions hereby reported. No exceptions can be made following a wrong interpretation of this Call.

Pavia, protocol date

THE CHANCELLOR

Francesco Svelto

Document digitally signed

Attachment A

Authorised Bodies	Certificates corresponding to the B2 level of the <i>CEFR</i>
<p>Cambridge English Language Assessment (Part of the University of Cambridge)</p> <p>Cambridge English Language Assessment (Part of the University of Cambridge)</p> <p>Cambridge English Language Assessment (Part of the University of Cambridge)</p>	<p>Cambridge English: First (FCE)</p> <p>International English Language Testing System (IELTS): min. score: 5.5</p> <p>Business Language Testing Service (BULATS) Reading/Language Knowledge Test: min. score 60</p>
<p>Educational Testing Service (ETS)</p> <p>Educational Testing Service (ETS)</p>	<p>Test of English as a Foreign Language Internet Based Test (TOEFL iBT): min. score 77</p> <p>TOEIC Listening and Reading Test: minimum score: 785 + TOEIC</p>
<p>Trinity College London</p> <p>City & Guilds</p> <p>Pearson</p> <p>Duolingo English Test Online</p>	<p>Speaking and Writing Test: min. score 310</p> <p>Integrated Skills in English (ISE II)</p> <p>Test of English as a Foreign Language Internet Based Test (TOEFL iBT): Communicator B2</p> <p>English for Speakers of Other Languages (ESOL) Level 1 B2</p> <p>Score from 90 to 160 (B2)</p>