INFORMATION ON VISA REQUEST

These are the steps you need to take in order to ask for a VISA to enter in Italy.

Please note that only non-EU students residing outside of Italy need a VISA to enter in Italy and have to follow these steps.

EU citizens do not need VISA and can skip this procedure.

1. IDENTIFY THE COMPETENT ITALIAN AUTHORITY IN YOUR COUNTRY:

Visit this webpage https://vistoperitalia.esteri.it/home.aspx to find out whether you need to apply for a study visa (type D), which is the competent Italian Embassy or Consulate in your country of residence and what documentation you need.

2. SUBMIT THE PRE-ENROLLMENT and VISA APPLICATION:

As established by the Ministry of University and Research (MUR), the pre-enrollment request and the request for a VISA will be submitted online through the platform UNIVERSITALY (https://www.universitaly.it/) .

Consult the attached guidelines (see page 3) which will show you how to do this step by step.

As soon as we will receive your pre-enrollment request and request for a VISA, we will check it and – if everything is fine – we will submit it to the competent Italian authority.

3. COMPLETE THE PRE-ENROLLMENT PROCEDURE AT THE COMPETENT ITALIAN AUTHORITY:

You must then complete the pre-enrollment procedure by contacting the competent diplomatic-consular mission, keeping in mind that the procedure is not complete with the sending of the pre-enrollment application (point 2) only.

Get in touch with the Embassy: TAKE AN APPOINTMENT HERE
4. WHAT TO DO WITH YOUR VISA:

Getting your VISA means that you are allowed to travel to Italy but don’t forget to bring the original and/or upload it to confirm your enrollment at the University of Pavia.

Please note:
Classes are going to start at the end of September. It is important that you have applied for pre-enrollment and enrollment by that time or you will not be able to attend them (even if just online).

Any decision concerning the arrival in Italy and attendance to classes, will comply with health directives issued by the Italian Government.

As far as the activity of the Italian Embassies abroad is concerned, they are mainly operating in a work-from-home mode, with limited access and/or just dedicated to urgency, in compliance with local health regulations.
In view of the above, it is to be expected, unfortunately, that some delays may occur. However, we hope that in the countries where health conditions allow it and consular activity is resumed, students can proceed with the pre-enrolment procedure and the subsequent application for a study visa.
Guidelines about your Visa request through the Universitaly portal

Select the portal language

Select English
Do not use the browser translation system, it may cause technical issues and you will be sent all the following communication in Italian.
Pre-enrol now

Select International Students And Pre-enrol now

Please note that at one point you will be asked which embassy or consulate you are going to use for your visa application: select visa for more information about Italian Representative in your country.

Registration

You need to register to Universitaly

Try to use the same email address of your nomination. It will make easier to indentify you.

Please note that you will need to confirm you email address to complete your registration.

> Personal area - login

email: 
Password: 
Login

Forget your password? Why and how to reset?
Attention: readential di access erante.

> Why and how to register

The Universitaly portal gives you access to lots of useful information. After you register, you will have access to all the resources and services of the Universitaly portal. Complete the online registration form. Once your account is set up, you will have access to all the website resources and services.

Join now!
Registration: fiscal code

The registration asks you a fiscal code

If you do not have an Italian fiscal code, click on save and the system will generate one in a pop up as shown

Click on the code to add it to your registration

Registration: confirm your email address

You will receive an email from universitaly@cineca.it

You need to confirm you email address following the instructions

If you did not set the language the email will be in Italian
Registration: password

Choose your password and log in!

You will be send a welcome email!

Log In: Reserved Area

You will be asked to upload:
- A photo
- A scan copy of your passport
- Your acceptance letter

Go to Pre-enrollment application.

You will be asked to confirm your personal data anyway
Application: contacts

Please note that at one point you will be asked which embassy or consulate you are going to use for your visa application.
To find out more before applying go to https://vistoperitalia.esteri.it/home/en

HELP contacts:
Technical support: universitaly@cineca
University contact: admission@unipv.it

Application: Step A

Step A:
Personal Data and Official Home Address
Copy your data from your passport
Check your data and go to Step B
Application: step B

Step B:
Upload:
1. your photo
2. your passport

Visa application
if you are in doubt check here:
https://visaportal.alae.esteri.it/home/en

Application: step B

Select the University of Pavia as Institution and the Course type and name
(Consult the Italian University System framework if in doubt of which course type to choose)

Ignore the code request and go to step C

NB: The course in Medicine and Surgery is a 6 year “Laurea Magistrale e Cto.Unico”.
Application: step C

Step C:
Upload your acceptance letter and check your data in summary

Application: summary
Application: disclaimer and data processing

Please read this part carefully before submitting.

Please note that when you select «I have read the data processing»
You will ask to read an additional document on the Italian privacy law

Once you have checked everything apply!

Your application will be sent to us.

Thank you for choosing the University of Pavia!