



UNIVERSITÀ DI PAVIA

Call for applicants MSc entirely taught in English

Psychology, Neuroscience and Human Sciences

Academic Year 2020 – 2021

INDEX OF CONTENTS

1.ACADEMIC OFFER	pag.1
2.ADMISSION REQUIREMENTS	pag.2
3.HOW TO REQUEST A PRE- EVALUATION	pag.3
4.PROCEDURES AND DEADLINE TO ENROL	pag.4
5.PROCEDURES AND DEADLINES TO ENROL FOR EXTRA-EU APPLICANTS	pag.5
6.PROCEDURES ANF DEADLINE TO ENTER THE BOOKING LIST	pag.5
7.CONDITIONED ENROLMENT FOR NOT YET GRADUATED CANDIDATES	pag.6
LAW PROVISIONS OF REFERENCE	pag.6
Attachment A1 (Table with English language certificates)	pag.7

IMPORTANT DEADLINES AND DATES

1	When it is possible to submit your pre-evaluation request	from April 8 2020 until June15 2020 H 12:00 GMT+1
2	Publication of feedback on pre-evaluation	From April 27 2020 at this link: https://web.unipv.it/formazione/isciversi-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/con-esaurimento-posti-o-con-neri-chiusi-plus/concorso-area-psicologia-eng/
3	Enrolment deadline	From April 28 2020 until July 30 2020 H 12:00 GMT+1
4	Publication of enrolled students lists	From June 8 June 2020 to July 30 2020 at this link: https://web.unipv.it/formazione/isciversi-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/con-esaurimento-posti-o-con-neri-chiusi-plus/concorso-area-psicologia-eng/
6	Deadline to graduate	October 31, 2020

1. ACADEMIC OFFER

For the academic year 2020/2021 the University of Pavia set up a master's degree course taught in English (*laurea magistralis*) MSc in **Psychology, Neuroscience and Human Science (LM-51)**.

This course is locally programmed and in the below table are reported the available places for EU and extra-EU applicants:

Name of study course	Places for EU applicants as set by law 189/2002, art.26	Places for extra-EU applicants residing abroad as set by decree DPR n. 394/1999 and following amendments
----------------------	---	--

MSc in Psychology, Neuroscience and Human Science (LM-51)	30	50
--	----	----

Citizens of Norway, Iceland, Liechtenstein, Switzerland and San Marino are considered as EU applicants

2.ADMISSION REQUIREMENTS

Admission is subject to passing a selection process based on qualifications, and possibly an interview, carried out by a commission appointed by the Department of Brain and Behavioral Sciences that will assess the requirements related to:

- a) the degree conferred (in compliance with the educational system set out in Ministerial Decree 509/99 or prior, or Ministerial Decree 270/04), or another qualification obtained abroad that is deemed acceptable.

PLEASE NOTE: admission to the second-cycle degree course is also granted to those who are due to be awarded an acceptable qualification by, and no later than 31 October 2020, and who have obtained at least 120 credits (CFUs) including those that meet the minimum curricular requirements.

- b) the adequacy of personal preparation, verified on the basis of the student's academic record (see paragraph 5) and, in the absence of suitable certification of knowledge of English (see par. 4), on the basis of an interview, which may – following the Commission's indications - take place telematically (Skype).

Minimum curricular requirements to be eligible to enroll are the following:

88 CFUs in at least 7 psychological disciplines (SSDs) from M-PSI / 01 to M-PSI/08. In the case of students who have graduated abroad, the equivalence of their degree with the three-year degree in Psychological Sciences and Techniques L-24 and / or the possession of the Europsy certification can be evaluated instead of requiring 88 CFUs.

- **a B2 level of knowledge of English in both written and oral forms** (level set by the *Common European Framework of Reference for Languages* - CEFR). An adequate English language certificate (see table in Attachment A) is to be preferably submitted during the selection process; this certificate, although not mandatory, is warmly recommended. Different certificates than the ones reported in Attachment A will be evaluated on a case by case basis by the Commission, who may also ask the local language centre of the University for advice. Candidates who do not have any English language certificates will be verified in terms of their knowledge of English during the online interview by the Commission.

To be eligible to enroll, the Commission will check the academic curriculum of each candidate and other additional documents or study titles according to the following criteria:

- previous academic curriculum up to **max. 50 points** for adequacy of study title, evaluation in single exams, evaluation of average grades in total, 88 qualifying CFUs for students having a study title obtained in Italy
- additional study titles: **up to max. 50 points** among which: curriculum vitae, possible oral interview, reference letters, motivational letter etc.

Max. 100 points as a total score

Candidates are eligible to enrol if they obtain at least 50 points in total.

3.HOW TO REQUEST A PRE-EVALUATION

The registration form to access the pre-evaluation must be submitted via online form in the time frame reported in the table at page 1, by connecting to <https://studentonline.unipv.it/AddressBook/ABStartProcessoRegAction.do> and logging in in the section dedicated to enrolment to *laurea magistralis* courses – restricted access. Each candidate has to REGISTER with username and password and click on **SEGRETERIA>TEST DI AMMISSIONE**.

International students residing abroad or with a degree title not obtained in Italy shall register ONLY after receiving eligibility to enrol after the pre-evaluation process. More details can be found at this link: psychology.unipv.it section <https://psychology.unipv.it/enrollment/> or at this link: <https://a1700.gastonecrm.it/frontend/index.php?F=ltbb1t3>.

Candidates already registered in the system simply have to log in with their credentials and click on **SEGRETERIA>TEST DI AMMISSIONE**.

At the end of the online procedure, candidates have to print:

- the form “Domanda di partecipazione alla selezione per titoli” including all personal and academic data (receipt of online registration)
- in the section fees of the online personal area the document form to pay € 35,00 for the pre-evaluation “Rimborso spese per partecipazione a Valutazione – Laurea Magistrale in Psychology, Neuroscience and Human Sciences”.

International students residing abroad are exempted from the payment.

The Commission will only assess the applications from candidates who paid the pre-evaluation fee. The amount is not reimbursable in any case.

In addition, each candidate has to UPLOAD:

for candidates who are enrolled at / have graduated from Italian universities: self-certification showing all the exams taken with the relative SSD, the number of CFUs, and the mark awarded for the degree (if applicable). It is advisable to use the self-certification form downloadable from the reserved area of the home university’s website at <https://web.unipv.it/formazione/modulistica/> -make sure to sign the downloaded form once ready;

- possible additional self-certification attesting the **admission requirements** *if obtained in another study path*;
- for candidates who are enrolled at / have graduated from foreign universities: a certificate issued by their home university that demonstrates enrolment in or graduation from their degree course, and a list of the exams taken together with the respective marks obtained and the credits awarded, year of enrolment in the academic years or any other information useful for the Commission to be evaluated;
- any other qualifications deemed useful for curricular assessment.

For both EU and non-EU applicants:

- any internationally recognized English language certification (see table in Attachment A) attesting a minimum B2 level of English;
- a valid ID

ATTENTION: it is advisable TO PREPARE THE DOCUMENTS TOGETHER WITH THE COMPLETED AND SCANNED FORMS IN ADVANCE, AND NOT TO INTERRUPT THE ENTRY PROCEDURE ONCE IT HAS BEGUN; it is not possible to access and upload additional documents after registration for the test has concluded. All forms must be in .pdf format (in the case of documents containing more than one page, all pages must be grouped together to form a single document and must not be submitted as single pages). Students are kindly asked NOT TO PHOTOGRAPH documents or attachments but to reproduce them by means of a scanner for better legibility.]

Documents submitted after the set deadline for pre-evaluations (ex. Exams taken meanwhile, linguistic certificates obtained in the meantime etc.) WILL NOT BE CONSIDERED.

The outcome of the pre-evaluation process is published from the date reported in the table at page 1 at this link: <https://web.unipv.it/formazione/iscrivarsi-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/con-esaurimento-posti-o-con-numeri-chiusi-plus/concorso-area-psicologia-eng/> and this webpage shall be updated every 10 days circa after that date. Candidates are identified with a number (the so-called pre-matriculation number) which is assigned to each candidate during the registration phase.

No personal information or notification will be provided. It is the duty of each candidate to check online the status of their pre-evaluation request.

It is reminded that the right to enrol is not granting immediately the right to occupy the available place until all enrolment steps are fulfilled (commas 5 and 6) and anyhow until places are still available.

4. PROCEDURES AND DEADLINE TO ENROL (EU)

Enrolment includes the following steps:

1. request an online pre-evaluation from candidates interested in enrolling in this course
2. verification on behalf of a Commission and the relevant offices of the requirements to enrol and the publication online of the list of eligible applicants in the dedicated webpage <https://web.unipv.it/formazione/iscrivarsi-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/con-esaurimento-posti-o-con-numeri-chiusi-plus/concorso-area-psicologia-eng/>. The list of eligible applicants will be published from the date reported in the table of page 1 and updated usually in the 10 days following the date.

Enrolment may take place just after the publication of the list of eligible candidates -updated regularly as reported in the paragraph above- and anyhow within the time frame set by the table in page 1 and until places are still available.

The enrolment of eligible candidates will take place online at this link: <https://web.unipv.it/formazione/iscrivarsi-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/cosa-serve-per-procedere-plus/>.

The offices of the students' secretary will enrol eligible students after verifying their payment of the first fee within the set deadline and, in case of students with a degree title obtained abroad, after having received their documents as duly reported.

International students (=citizens from non-EU countries not legally residing in Italy) do not have to follow the hereby reported instructions but follow the instructions of the following paragraph.

Eligible students with double citizenship of which one is from an EU country must abide by the procedures reported from paragraph 5 onwards.

5. PROCEDURES AND DEADLINE TO ENROL – EXTRA-EU (students coming from extra-EU countries not residing in Italy asking for a study visa)

Extra-EU candidates not residing legally in Italy asking for a study visa -as stated by the current law provisions and abiding by the set procedures for entry, stay and enrolment for international students to upper level university courses in Italy- must pre-enrol first via the Italian diplomatic authorities in their home country.

Enrolment of eligible applicants will be made online after the publication of the list of eligible applicants – which shall be updated regularly as stated in the table of page 1 and until places are still available according to the instructions reported at this link: <https://web.unipv.it/formazione/iscrivarsi-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/cosa-serve-per-procedere-plus/>.

The offices of the students' secretary will enrol eligible students after verifying their payment of the first fee within the set deadline and, in case of students with a degree title obtained abroad, after having received their documents as duly reported.

Please contact our Welcome Point office for information or doubts during the enrolment process at this link: <https://a1700.gastonecrm.it/frontend/index.php?F=ltbb1t3>.

The list of enrolled students at commas 4 and 5 are published in the dedicated webpage <https://web.unipv.it/formazione/iscriversi-a-una-laurea-magistrale-o-ad-una-laurea-magistrale-plus/con-esaurimento-posti-o-con-numeri-chiusi-plus/concorso-area-psicologia-eng/> starting from the date reported in the table in page 1; **it is mandatory to verify the status of one's application in the webpage above, checking your name is there in the following 24 hours from the publication; if your name is not on the list please contact : enrollment.psychology@unipv.it .**

6. PROCEDURES AND DEADLINE TO ENTER THE BOOKING LIST

After July 31st 2020, shall any places still be available, the students' secretary offices will send out an email to eligible candidates out of the official ranking lists following the chronological order of their registration to the current call.

All communications concerning the assignment of available places and the instructions to enrol are sent via the email address provided by the candidate during the registration phase; it is thus crucial to check the provided email address constantly.

7. CONDITIONED ENROLMENT FOR NOT YET GRADUATED STUDENTS

Candidates who did obtain the right to enrol but they are not yet graduated at the deadline date for enrolment are conditionally enrolled ("sotto condizione"). Their enrolment will thus be confirmed when they shall graduate within 31 October 31 as reported in the table of page 1. If they do not, they will be excluded from the programme and the first university fee will be automatically reimbursed (net price of revenue stamp)

LAW PROVISIONS OF REFERENCE

- **D.M. Decree 22 October 2004, n. 270** "Modifications to the Regulation for didactic autonomy of Italian universities, approved by Decree MIUR -Ministry of Universities and Research of November 3, 1999 n.509
- **DD.MM. Decrees 16 March 2007** redefining -as set by Decree 270/'04- classes of study courses (bachelor degrees and master's degrees *laurea magistralis*)
- **Law 2 August 1999 n. 264** (Provisions in terms of access to university courses art. 2 comma 1, letter a)
- **Decision by the Academic Senate of 17 February 2020 and Administration Board (CDA) of 26 February 2020** (local programming of university access for the academic year 2020/2021 , as set by art. 2, comma 1, letters a) e b) of the law 2 August 1999 n. 264)
- **Ministry Dispositions** "Procedures concerning entry, stay and enrolment of international students to upper level university courses in Italy"
- **Chancellor's Decree n. 963/2020 of April 1, 2020** : designation of exams commission board

Information pursuant to art. 13 of the EU Regulation 2016/679 (regarding the protection of personal data)

The information provided by candidates will be processed by the University of Pavia in the interests of the institutional purposes of the University, for the provision of specific services requested by users, as well as for the fulfillment of the requirements of the law. Processing is normally performed by means of IT and informatic tools with the aim of storing and managing the data; in some phases this can be done on paper and, in any case, in such a way as to guarantee security and protect the confidentiality of the party concerned. The provision of personal details is therefore mandatory; the penalty for not providing them is exclusion from selection on the basis of qualifications. In compliance with current legislation, the personal details of users may become known to, and processed by personnel who are specifically in charge of processing. Candidates enjoy the rights provided for by art. 7 of the aforementioned Code, which include access to their personal details, and the rectification, updating, integration and cancellation, etc of them, as well the opposing of the use of data other than the aforementioned institutional data. These rights may be claimed against the Chancellor of the University of Pavia, the person responsible for the treatment of personal data. For any information

not specifically provided in the present document, readers are referred to current legislation. The person responsible for the administrative procedures, pursuant to art. 4 of Law n. 241, 7 August 1990, as amended by Law 15/2005, is Dr. Matteo Bonabello.

Candidates are personally responsible for viewing and reading the current call and are deemed to respect its dispositions and provisions. No disregards or exceptions derived from an erroneous interpretation of the call are acceptable.

Pavia, date

THE CHANCELLOR
Francesco Svelto

Document digitally signed

Attachment A

Certifying Bodies	Certificates corresponding to B2 level – Common European Framework of Reference for Languages
Cambridge English Language Assessment (Part of the University of Cambridge)	Cambridge English: First (FCE) International English Language Testing System (IELTS): minimum score 5.5
Cambridge English Language Assessment (Part of the University of Cambridge)	Business Language Testing Service (BULATS) Reading/Language Knowledge Test: minimum score 60
Cambridge English Language Assessment (Part of the University of Cambridge) (Part of the University of Cambridge)	
Educational Testing Service (ETS) Educational Testing Service (ETS)	Test of English as a Foreign Language Internet Bases Test (TOEFL iBS): minimum score 77
Trinity College London	TOEIC Listening and Reading Test: punteggio minimo 785 + TOEIC Speaking and Writing Tests: minimum score 310
City and Gilds	Integrated Skills in English (ISEE II) Test of English as a Foreign Language internet based test (iBS) TOEFL Communicator B2 English for Speakers of Other Languages
Pearson	(ESOL) Level 1 B2