

Pavia, protocol date

Subject: Call for elections for the renewal of student representatives of the university for 2022-2024.

THE RECTOR

GIVEN Law dated 30 December 2010 n. 240;

GIVEN the University of Pavia statute and, in particular, articles 10, 11, 14,19, 22, 30, 74 and 75;

GIVEN The General Regulations of the University and, in particular, Title I - Chapter III;

CONSIDERING the Academic Senate resolution dated 14 December 2021;

CONSIDERING that the vote must be exercised in absolute security;

RECALLING Ministerial Ordinance n. 154 dated 4 February 2022, with which the elections, on 17-18-19 May 2022, for the renewal of the members of the National Council of Students (Consiglio Nazionale degli Studenti - CNSU) for the three-year period 2022-2025 were called;

DECREES

Art. 1 - Indiction

- 1. Elections for the renewal of student representatives are called for **17**, **18 and 19 May 2022**, for the **2022-2024 period**, in the following fora:
- University Academic Senate
- University Administration Board
- University Evaluation Unit
- Administration Board for University of Pavia's Body for the Right to University Education (EDiSU)
- Regional Committee for the Right to Education
- University Sport Committee
- Department Boards
- Teaching Boards

Art. 2 - Electoral system and number of eligible representatives

- 1. The election of representatives is through a proportional system of competing lists.
- 2. The number of candidates on each list may not exceed twice the number of eligible candidates.
- 3. For the relevant fora, the number of eligible representatives and the maximum number of candidates that may be presented for each list is as follows:

FORA	Representatives to be elected	Maximum number of candidates

A) Academic Senate Constituency for students enrolled on level I and II courses from the Scienze e Tecnologie e di Scienze della Vita macroareas	2	4
Constituency for students enrolled on level I and II courses from the Scienze Umanistiche e Sociali macroareas	2	4
Rapresentatives of students enrolled on PhD programmes (single constituency)	1	2
B) University Administration Board	2	4
C) University Evaluation Unit Constituency for students enrolled on level I and II courses from the Scienze e Tecnologie e di Scienze della Vita macroareas	1	2
Constituency for students enrolled on level I and II courses from the Scienze Umanistiche e Sociali macroarea	1	2
D) EDISU Administration Board	2	4
E) University Sport Committee	2	4
F) Department Boards		
Biologia e Biotecnologie "Lazzaro Spallanzani"	12	24
Chimica	11	22
Fisica	11	22
Giurisprudenza	10	20
Ingegneria civile e architettura	11	22
Ingegneria industriale e dell'informazione	17	34
Matematica "Felice Casorati"	10	20
Medicina interna e terapia medica	10	20
Medicina molecolare	15	30

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Musicologia e beni culturali	8	16
Sanità pubblica, medicina sperimentale e forense	9	18
Scienze clinico-chirurgiche, diagnostiche e pediatriche	14	28
Scienze del farmaco	9	18
Scienze della terra e dell'ambiente	11	22
Scienze economiche e aziendali	13	26
Scienze politiche e sociali	9	18
Studi umanistici	17	34
Scienze del sistema nervoso e del comportamento:		
 Constituency for students enrolled on Degree course in Scienze e Tecniche Psicologiche (L-24) and on master's degree Courses in Psicologia (LM/51) and in Psychology, Neuroscience and Human Sciences (LM-51) 	4	8
 Constituency for students enrolled on Degree courses in Tecnica della Riabilitazione Psichiatrica (L/SNT2), in Terapia della neuro e psicomotricità dell'età evolutiva (L/SNT2), in Tecniche di neurofisiopatologia (L/SNT3) and in Logopedia (L/SNT2) 	8	16
G) Teaching Boards		
 Scienze Biotecnologiche Degree Course in Biotecnologie, classe L-2 Master's degree Course in Biotecnologie Avanzate, classe LM-8 	14	28
 Scienze Biologiche Degree Course in Scienze Biologiche, classe L-13 Master's degree Course in Biologia Sperimentale ed Applicata, classe LM-6 Master's degree Course in Molecolar Biology and Genetics, classe LM-6 Master's degree Course in Neurobiologia, classe LM-6 	15	30
Scienze e Tecnologie Chimiche • Degree Course in Chimica, classe L-27 • Master's degree Course in Chimica, classe LM-54	10	20
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Scienze e Tecnologie Fisiche Degree Course in Fisica, classe L-30 Master's degree Course in Scienze Fisiche, classe LM-17	11	22
Artificial Intelligence • Degree Course in Artificial Intelligence classe L-31	4	8
Ingegneria Edile-Architettura • Master's degree Course in Ingegneria Edile-Architettura, classe LM-4 c.u.	6	12
Civil Engineering for Mitigation of risk from Natural Hazards Master's degree Course in Civil Engineering for Mitigation of risk from Natural Hazard, classe LM-23	4	8
 Ingegneria Civile e Ambientale Degree Course in Ingegneria Civile e Ambientale, classe L-7 Master's degree Course in Ingegneria Civile, classe LM-23 Master's degree Course in Ingegneria per l'Ambiente e il Territorio, classe LM-35 	11	22
 Ingegneria dell'Informazione Degree Course in Bioingegneria, classe L-8 Degree Course in Ingegneria Elettronica e Informatica, classe L-8 Master's degree Course in Bioingegneria, classe LM-21 Master's degree Course in Electronic Engineering, classe LM-29 Master's degree Course in Computer Engineering, classe LM-32 	20	40
 Ingegneria Industriale Degree Course in Ingegneria Industriale, classe L-9 Master's degree Course in Industrial Automation Engineering, classe LM-25 Master's degree Course in Ingegneria Elettrica, classe LM-28 Master's degree Course in Electrical Engineering, classe LM-28 	9	18
Matematica • Degree Course in Matematica, classe L-35 • Master's degree Course in Matematica, classe LM-40	7	14
Medicina e Chirurgia (Golgi) • Master's degree Course in Medicina e Chirurgia a ciclo unico, classe LM-41	28	56



C.U.		
 Medicina e Chirurgia (Harvey) Master's degree Course in Medicina e Chirurgia in lingua inglese a ciclo unico, classe LM-41 c.u. 	19	38
Odontoiatria e Protesi Dentaria • Master's degree Course in Odontoiatria e Protesi Dentaria a ciclo unico, classe LM-46 c.u.	10	20
Classe delle Professioni Sanitarie Infermieristiche e Ostetriche • Degree Course in Infermieristica, classe L/SNT1 • Degree Course in Ostetricia, classe L/SNT1 • Master's degree Course in Scienze Infermieristiche e Ostetriche, classe LM/SNT1	10	20
 Classe delle Professioni Sanitarie della Riabilitazione Degree Course in Terapia della neuro e psicomotricità dell'età evolutiva, classe L/SNT2 Degree Course in Tecnica della riabilitazione psichiatrica, classe L/SNT2 Degree Course in Terapia occupazionale, classe L/SNT2 Degree Course in Fisioterapia, classe L/SNT2 Degree Course in Logopedia, classe L/SNT2 	10	20
 Classe delle Professioni Sanitarie Tecniche Degree Course in Tecniche di Laboratorio Biomedico, classe L/SNT3 Degree Course in Dietistica, classe L/SNT3 Degree Course in Igiene dentale, classe L/SNT3 Degree Course in Tecniche di fisiopatologia cardiocircolatoria e perfusione cardiovascolare, classe L/SNT3 Degree Course in Tecniche di radiologia medica per immagini e radioterapia, classe L/SNT3 Degree Course in Tecniche ortopediche, classe L/SNT3 Degree Course in Tecniche di neurofisiopatologia, classe L/SNT3 	20	40
Classe delle Professioni Sanitarie della Prevenzione • Degree Course in Tecniche della prevenzione nell'ambiente e nei luoghi di lavoro, classe L/SNT4	6	12
Classe delle lauree in Scienze Motorie		



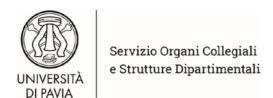
 Degree Course in Scienze Motorie, classe L-22 Master's degree Course in Scienze e Tecniche delle Attività Motorie 		
Preventive e Adattive, classe LM-67 • Master's degree Course in Scienze e Tecniche dello Sport, classe LM-68	8	16
Biotecnologie Mediche e Farmaceutiche • Master's degree Course in Biotecnologie mediche e farmaceutiche, classe LM-9	11	22
 Farmacia e Farmacia Industriale Master's degree Course in Farmacia, classe LM-13 c.u. Master's degree Course in Chimica e Tecnologie Farmaceutiche, classe LM-13 c.u. 	15	30
 Scienze e Tecnologie per la Natura Degree Course in Scienze e Tecnologia per la Natura, classe L-32 Master's degree Course in Scienze della Natura, classe LM-60 	9	18
 Scienze Geologiche Degree Course in Scienze Geologiche, classe L-34 Master's degree Course in Scienze Geologiche Applicate, classe LM-74 Master's degree Course in Geoscienze per lo sviluppo sostenibile, classe LM-74 	7	14
Comunicazione, innovazione, multimedialità e Comunicazione professionale e multimedialità • Degree Course in Comunicazione, innovazione, multimedialità, classe L-20 • Master's degree Course in Comunicazione digitale, classe LM-59	6	12
Filosofia Degree Course in Filosofia, classe L-5 Master's degree Course in Filosofia, classe LM-78	3	6
 Lettere Degree Course in Lettere, classe L-10 Master's degree Course in The ancient mediterranean world. History, archaeology and art, classe LM-2 Master's degree Course in Filologia moderna, classe LM-14 Master's degree Course in Antichità classiche e orientali, classe LM-15 Master's degree Course Storia e valorizzazione dei beni culturali, classe LM-89 Master's degree Course in Scritture e progetti per le arti visive e 	12	24

performative, classe LM-65		
 <u>Lingue</u> Degree Course in Lingue e culture moderne, classe L-11 Master's degree Course in Letterature europee e americane, classe LM-37 	5	10
 Storia globale delle civiltà e dei territori Master's degree Course in Storia d'Europa, classe LM-84 Master's degree Course in Storia globale delle civiltà e dei territori, classe LM-84 	3	6
Linguistica Teorica, Applicata e delle Lingue Moderne • Master's degree Course in Linguistica teorica, applicata e delle lingue moderne, classe LM-39	2	4
 <u>Psicologia</u> Degree Course in Scienze e Tecniche psicologiche, classe L-24 Master's degree Course in Psicologia, classe LM-51 	3	6
Psichology, Neuroscience and Human Sciences • Master's degree Course in Psichology, Neuroscience and Human Sciences, classe LM-51	5	10
Conservazione e restauro dei beni culturali Master's degree Course in Conservazione e restauro dei beni culturali, classe LMR/02	4	8

- 4. Regarding the representative of students on the Regional Committee for the Right to Education, the elected candidate will be the student who has obtained the most votes on the most voted-for list for the University's Administration Board.
- 5. The summary table of department courses and the list of doctorate research courses are reported, respectively, in attachments 1 and 2 of this decree.

Art. 3 - Active electorate

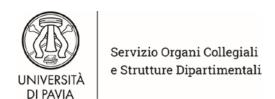
- 1. With reference to the 2021/2022 academic year, the active electorate is:
 - a) For the election of representatives on the University Administration Board and the University Sports Committee elections: all students enrolled on level I and II courses and on doctorate research courses;
 - b) For the election of representatives to the Academic Senate: all students enrolled on level I and II courses and on doctorate research courses subdivided into their electoral colleges;



- c) For the election of representatives to the EDiSU Administration Board: all students enrolled on level I and II courses and on doctorate research courses:
- d) For the election of representatives to the University's Evaluation Unit: all students with the right to vote for the Academic Senate based on identified electoral colleges;
- e) For the election of representatives to the Department Boards: all students enrolled on level I and II courses from the departments concerned;
- f) For the election of representatives to the Teaching Boards: all students enrolled on level I and II courses from the departments concerned.
- 2. For the election of the 4 student representatives and the 1 doctorate representative to the Academic Senate, the following provisions apply:
 - a) Two student representatives are elected from a first electoral college that includes all students enrolled on level I and II courses from the *Scienze e Tecnologie* and *Scienze della Vita* macro-areas:
 - b) Two student representatives are elected from a second electoral college that includes all students enrolled on level I and II courses from the *Scienze Umanistiche* e *Sociali* macroareas:
 - c) The doctorate representative is elected from a single electoral college that includes all students enrolled on doctorate research courses.
- 3. For elections concerning the *Scienze del sistema nervoso e del comportamento Department*, two colleges are envisaged with the following number of representatives to be elected:
 - 4 student representatives enrolled on a:
 - three-year degree Scienze e Tecniche Psicologiche (L-24)
 - Master's degree in Psicologia (LM-51)
 - Master's degree in Psychology, Neuroscience and Human Sciences (LM-51)
 - > 8 student representatives enrolled on a:
 - degree in Tecnica della Riabilitazione Psichiatrica (L/SNT2)
 - degree in Terapia della neuro e psicomotricità dell'età evolutiva (L/SNT2)
 - degree in Tecniche di neurofisiopatologia (L/SNT3)
 - degree in Logopedia (L/SNT2)
- 4. Those who have completed their enrolment to the 2021/2022 academic year at least 25 days from the election date have the right to vote; students who have made the first University fee payment are considered as having completed their enrolment.
- 5. At least 15 days from the election date, the lists of eligible voters will be made available by the Collegial Bodies Service and the departmental offices so that they may be consulted by the interested parties. Any observations regarding the voters list must be promptly presented to the Central Electoral Office.

Art. 4 - Passive electorate

1. Students who have completed their enrolment to the 2021/2022 academic year with a maximum number of enrolments, when presenting their applications, equal to the legal duration of the course plus one year may stand. Students who have made the first University fee payment at least 25 days before the election date are considered to have completed their enrolment.



2. Students who have held two consecutive mandates in the assembly are not immediately eligible for re-election.

Art. 5 - Central Electoral Office

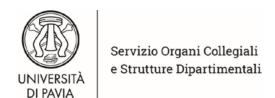
- 1. A Central Electoral Office has been established, by Rector's decree, to ensure that electoral procedures and election processes are adhered to and that winning candidates are proclaimed correctly.
- 2. The Office is composed of:
 - 2 members of the University teaching staff, one who acts as President;
 - 2 members and a Secretary chosen from the University's technical-administrative personnel.
- 3. Two members of the University's staff may participate in the Central Electoral Office's work to provide support as well as one representative from each list, designated in accordance with article 8 of this decree.

Art. 6 - Presentation of the lists and confirmation of applications

- 1. A single presenter is allowed for each list for all the assemblies for which the list is competing.
- 2. The presenter of the list, the student who benefits from an active electorate, is the representative of the list for relations internal and external to the University.
- 3. To request admission to an electoral list, presenters must enter:
 - the name and logo of the list and the relative symbol/motto in electronic format;
 - the candidate list for each assembly.
- 4. The list number is attributed progressively as the list entry for the first college is confirmed.
- 5. To be admitted to the electoral competition, each candidate must confirm his/her candidacy.
- 6. After all candidates on the list have confirmed their candidacy, the presenter must close the list to make it final and subscribable.
- 7. The presentation of the lists and the confirmation of the candidacies must be made using the dedicated section of the Reserved Area.
 - More detailed information can be found at: https://web.unipv.it/ateneo/elezioni-studentesche-biennio-2022-2024/, in time for the opening of the procedure.
- 8. The time slot for the presentation of lists and candidates' confirmation of candidacy begins at 12:00 on 1 March 2022 and ends at 12:00 on 30 March 2022.

Art. 7 - Subscriptions to the lists

- 1. From 12:00 on 31 March 2022 to 12:00 on 7 April 2022 those with the right to vote may endorse a list of those presented using the Reserved Area.
- 2. Each list must have a minimum number of signatures, as indicated below:
 - a) for the University's Administration Board, Academic Senate, EDiSU Administration Board, and the University's Sports Committee, at least **50 signatures** from students with the right to vote;
 - b) for the Evaluation Unit, at least **50 signatures** from students with the right to vote in the Academic Senate for each of the electoral colleges mentioned in article 2 of this decree;
 - d) for the representative of research doctorate courses on the Academic Senate, at least **10 votes** from those with the right to vote;
 - c) for Department Boards, at least 10 signatures from students with the right to vote;
 - e) for Teaching boards, at least 10 signatures from students with the right to vote.
- 3. Candidates may not be signatories of any lists.



Art. 8 - List representatives

- 1. From **12:00 on 1 March 2022 to 12:00 on 7 April 2022**, each list presenter may nominate one student with a right to vote but who is not a candidate and who may be present as the Central Electoral Office carries out its work.
- 2. To name of this student may be reported using the dedicated form available at: https://web.unipv.it/ateneo/elezioni-studentesche-biennio-2022-2024/. This must be signed, transmitted and sent by electronic mail to: elezioni2022@unipv.it.

Art. 9 - Electoral propaganda

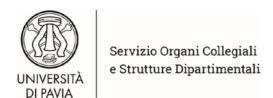
- 1. For electoral propaganda purposes, the posting by students of printed materials, posters or other electoral advertising is only allowed in the following spaces made available by the university administration, where special panels/registers are placed:
 - Palazzo Centrale: entrance portico of the central caretakers' office in Strada Nuova n. 65;
 - Dipartimento di Scienze economiche e aziendali: entrance portico of the pedestrian entrance in San Felice n. 5;
 - Polo Didattico di San Tommaso: cloister;
 - Facoltà di Ingegneria: department entrance atrium and corridor on the ground floor of the Nuovo Polo Didattico (bordeaux building);
 - Facoltà di Medicina e Chirurgia: entrance to Igiene (Via Forlanini n. 2) and Biochimica (Via Taramelli n. 3/B);
 - Dipartimento di Scienze del farmaco: department entrance;
 - Palazzo Botta II Via Ferrata n. 1: entrance next to the caretakers' office;
 - Dipartimento di Musicologia e beni culturali (Cremona): corridor in front of the student administrative office, first floor register and atrium.
- 2. Electoral advertising is possible in the spaces indicated above only after the Central Electoral Office has admitted the lists to the electoral competition.
- 3. Any other spaces may be later authorised by the Rector. These will be published at: https://web.unipv.it/ateneo/elezioni-studentesche-biennio-2022-2024/.
- 4. On the day prior to the election and on the day of the election, rallies, direct or indirect electoral propaganda meetings, the posting of new printed matter, posters or other materials are prohibited in the spaces within the University.
- 5. Those who contravene these regulations will face disciplinary sanctions as established by the relevant University authorities.

Art. 10 - Electoral poster

- 1. At least 10 days before the election, electoral posters bearing the lists and candidates, presented in adherence to articles 6 and 7 of this decree, recognised by the Central Electoral Office and published on the University's Official Register will be advertised exclusively on the University's webpage at: https://web.unipv.it/ateneo/elezioni-studentesche-biennio-2022-2024/.
- 2. For each assembly, the electoral poster reports, in order of presentation, the lists and relative logo and symbol/motto and, for each, the relative candidate's name and surname, to whom a progressive number is assigned according to the order in which they were entered on the list.

Art. 11 - Voting

1. Voting will take place on:



- 17 May 2022 from 9:00 to 18:00
- 18 May 2022 from 9:00 to 18:00
- 19 May 2022 from 9:00 to 14:00
- 2. Voting will take place via the online form on the U-Vote app; each voter will express a vote using their device and by connecting to the voting platform.

Instructions and the link to the voting platform will be provided closer to the election date.

Art. 12 - Proclamation of elected students

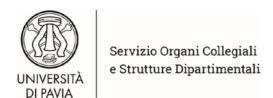
- 1. Vote counting will begin at **15:00 on 19 May 2022** and will take place in adherence with the provisions established in article 26 of the University's General Regulations.
- 2. Based on the results of the vote-count, the Central Electoral Office will declare the winners of the election within 6 working days of the closure of the vote. The declaration will be published on the University's Official Register and on the following webpage: https://web.unipv.it/ateneo/elezioni-studentesche-biennio-2022-2024/.
- 3. Any appeals against the outcome of the vote must be presented to the Central Electoral Office by 16.00 on the first working day following the publication of the proclamation of elected students on the University's Official Register.
- 4. Appeals must be made exclusively via certified electronic email (<u>amministrazione-centrale@certunipv.it</u>) or ordinary email (<u>elezioni2022@unipv.it</u>).
- 5. The Central Electoral Office will make a decision on appeals within 2 working days, publicising its decision in accordance with that established in paragraph 2.

Art. 13 - Provisions on representation

- 1. The representation mandate of starts runs from 1 June 2022 to 31 May 2024.
- 2. In accordance with article 75 of the University Statute, student representatives in collegial bodies must enrol by the ordinary deadline and, in any case, no later than 1 March of the following year. Failure to do so will result in the office being forfeited.
- 3. Student representatives who are awarded a level I qualification during their mandate may continue in office until its natural end date provided that they continue to study at the University and enrol on a level II course by, and not after, 1 March of the following year. The chosen course should be from the same department from which the student was elected.
 - Once awarded the level I qualification, the representative should provide the president of the department with a declaration confirming his/her intention to enrol on a level II course, stating the name of the course and that he/she desires to remain in office.
 - This declaration must also be sent to the competent University Administration Offices for the relevant provisions.
- 4. In the event of early termination, for any reason, or in the event of eligibility requirements of any of the elected representatives no longer being met, he/she will be automatically substituted by appointing a student who holds the prescribed requirements and is first among those not elected from the same list, until all candidates on the list are exhausted.

Art. 14 - Option rights

1. Students who are elected to both the University Administration Board and the Academic Senate must, within two days, write to the Central Electoral Office opting for one of the two assemblies. Failure to exercise this option will mean opting in favour of the Academic Senate.



Art. 15 - Handling of Personal Data

- Pursuant to data protection laws established in Legislative Decree dated 30 June 2003 n. 196 and modified by Legislative Decree dated 10 August 2018 n. 101, as well as by EU Regulation 679-2016 (RGPD), the University of Pavia, as Data Handler, commits to respecting the confidentiality of all personal information it receives.
 - All data will be handled in compliance with the principles of correctness, lawfulness, transparency and protection of the confidentiality and rights of the interested parties exclusively for the purposes connected and instrumental to the management of the electoral procedure and nominations and will not be disclosed in the absence of a relevant law. The data may be passed to the police or municipal police for purposes related to their institutional activities.
- 2. The supply of personal data is compulsory in order for the procedure to be correctly completed.
- 3. Information regarding the handling of personal data by the University of Pavia is fully and freely available at: http://privacy.unipv.it.
- 4. The personal data handler is the University of Pavia Strada Nuova 65 27100 Pavia and the Head of Personal Data Handling is Dott.ssa Emma Varasio, the University's General Director.

Art. 16 - Final and referral regulations

- 1. Publication on the University's Official Register or at the following webpage https://web.unipv.it/ateneo/elezioni-studentesche-biennio-2022-2024/, as well as the sending, by ordinary electronic mail, of the documents and communications of the electoral process have notification value to all intents and purposes.
- 2. Though not explicitly provided for in this decree, the relevant statutory and regulatory provisions apply

Art. 17 - Entry into force

- 1. This decree has been published on the University's Official Register and at the following webpage: https://web.unipv.it/ateneo/elezioni-studentesche-biennio-2022-2024/
- 2. The provisions of this decree will come into force on the day following its publication on the University's Official Register.

THE RECTOR

Prof. Francesco Svelto (document signed digitally)

Head of Procedure: Dott.ssa Ilaria Bardoni – Servizio Organi collegiali e strutture dipartimentali (tel. 0382/98 4636-4005-4231-4206 – elezioni2022@unipv.it).

DG/IB